

Puddletown Surgery Patient Participation Group

Minutes of Meeting held on Wednesday 1st December 2010

Present: Glad Antell Jenny Gaitskell
Ann Norman John Solly (Chairman)
Carol Taylor Lorna Willey

1 **Apologies etc.**

Apologies were received from Dr Anne Boyle, Anna Biley, Sue Brazier, David Croft, Marian Greenman, Lynne Nicholas, Shirley Parker and Liz Reed.

Thanks to Lorna Willey for making the tea and coffee on our arrival

Congratulations to Dr Burnham and his wife on the birth of their daughter.

2 **Minutes of Meeting held on Wednesday 22nd September 2010**

These were agreed

3 **Items Arising (not on Agenda)**

It has not been possible to contact Sandra Ralph to date but Carol will keep trying.

Carol reported that the Flu Clinics have been poorly attended, despite the surgery sending out invitations.

It is anticipated that any new voluntary Friends of the Practice co-coordinator would be offered space to work from in the new practice premises. The Puddletown NeighbourCar Scheme is hoping to widen its services to be able to provide transport for patients to be able to attend Day Centre's, Meetings, etc.

Information about Line Dancing classes had been received from Derek Jesty as well as Keep Fit classes on a Wednesday. Information on these and other activities would continue to be displayed on the Surgery notice board. The committee felt that responsibility for publicity of these could be seen as an Individual Provider, Parish Council or Village Hall matter. However, there should be a co-ordinated approach to exercise classes and this would be reviewed once in the new premises.

4 **Distribution of Newsletter**

1,800 copies were printed and distributed before Christmas. There were no problems reported and it was felt that there was adequate cover for the distribution. However, having more volunteers on standby in case of illness, etc. was thought to be desirable. The content regarding "The Message in a Bottle" was regarded as an excellent idea.

5 **Reports**

Reports were received from:

Carol Taylor, Practice Manager

Discussions arising from the report were:

- a) The population of the practice had decreased in the period December 2009 to December 2010 from 3831 to 3822. The decrease is not thought to be significant.
- b) There have been no staff changes to report and the newer members of the team are settling in well.
- c) **Donations:** Since the last meeting there have been no new donations received.
- d) **Building of the New Surgery:** The date of completion for the new surgery is expected to be around mid March. On the weekend of the move the surgery will close at lunchtime on the Friday to re-open on the Monday morning.
- e) **Environment of Primary Care** There has been no further information on GP commissioning in Dorset as yet. Pathfinder groups are to be formed and these will identify matters that would benefit GP Consortia of the future. It is thought that the optimum size of a consortium would be between 350,000 and 750,000 patients (roughly the size of the present Dorset Primary Care Trust).

6 **Next Patient Education Session**

It is hoped to hold the next session on a Saturday sometime in May, in the new surgery as an open day. A format for this has yet to be decided and will be considered at the next meeting.

7 **Date of Next Meeting**

A preliminary date of 30th March 2011 at 7pm was proposed. This will be held in the new surgery, and include a tour of the new premises.